



Name of Policy	Privacy Policy
Description of Policy	Sets out the Privacy Policy

Responsible Officer	CEO
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Approval Date	
Effective Date	
Date of Last Revision	1 July 2019

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Water Partners (Aust) Ltd's Commitment to Protect your Privacy

This Privacy Policy applies to Water Partners (Aust) Ltd (trading as Waterpool Trading) (ABN 85 629 196 014).

Water Partners (Aust) Ltd is bound by the National Privacy principles under the Privacy Act 1998, and is committed to safeguarding personal information that it may hold at any time in respect of any individual.

In general Water Partners (Aust) Ltd will not use or disclose personal information collected about you otherwise for the purpose set out in this Privacy Policy, for a purpose you would reasonably expect, a purpose required or permitted by law, or a purpose otherwise disclosed to you or authorised by you.

We understand how important it is to protect your personal information. This document sets out our privacy policy commitment in respect of personal information you provide to us.

Collection, Maintenance and Disclosure of Personal Information

The primary purpose of collection of personal information is to assist us in providing you with updates on trading and marketing activities, and general information regarding the water industry.

Collection, maintenance and disclosure of such personal information is governed by legislation including the Privacy Act 1988.

Types of personal information that Water Partners (Aust) Ltd may collect generally includes your name, address, telephone and /or fax number, email address, water entitlement identification numbers and financial details including credit history.

We will collect personal information directly from you when you become a member of Water Partners (Aust) Ltd or deal with us in regards to the trading or marketing of water entitlements or deal with us over the telephone or in person or send us a letter or visit our website.

On occasions, Water Partners (Aust) Ltd may need to collect personal information about you from third parties, such as credit reporting agencies. If required by law we will obtain your consent to obtain information from third party sources.

As a general rule the collection of your personal information will be necessary for us to provide our services to you or to maintain our relationship with you;-

- legislative and regulatory requirements;
- consider any application you make to us;
- performing Water Partners (Aust) Ltd's administrative operations;
- conducting market or customer satisfaction research; and
- identifying products and services that might interest you.

What do we do with the information we collect?

Water Partners (Aust) Ltd may keep and file all personal information you provide when dealing with us to assist us in:

- conducting our Pooled Water Exchange and entitlement trading business; and
- providing you with information of interest in respect of your business.

Water Partners (Aust) Ltd discloses your personal information to those employees or advisers who need to know that information to provide you with a range of services. We may also disclose information to affiliates and other third parties necessary to process your transactions, service your account, including our share registry, print service providers and mail houses, our accountants, auditors, lawyers, joint venture parties (which is limited for the purpose of the joint venture) and credit reporting agencies.

We may also be required or authorised by law to disclose your personal information. For example, we may disclose your personal information to a court in response to a subpoena or to the Australian Taxation Office. We will also disclose information to other persons where you have provided your consent to do so.

What rights do you have in relation to personal information which we collect and hold?

Water Partners (Aust) Ltd takes all reasonable precautions to ensure that the personal information we collect, use and disclose is accurate, complete and up-to-date. If you become aware of any errors in your personal information or you change your personal details such as your name, address, bank account details, we ask you contact us as soon as possible so that we may update our records.

If at any time you wish to know what personal information we are holding about you, you are welcome to apply for your details by telephoning our Privacy Officer on 07 4631 6103.

You can contact our Privacy Officer if you would like details of your personal information which we may hold about you or if you would like us to correct it. We will disclose to you such information, subject to certain exceptions allowed by law. We may require you to complete a request form before disclosing information. We also reserve the right to charge a fee.

You may also contact our Privacy Officer to request us to stop using your personal information to contact you about our cotton marketing and ginning products and services.

Security of your Personal Information

Water Partners (Aust) Ltd maintains strict procedures and standards and takes all reasonable care to prevent unauthorised access to, and modification disclosure, of your personal information. We will

take all reasonable steps to protect your personal information from misuse and loss.

This privacy and security statement applies to the website operated by Water Partners (Aust) Ltd under the domain name www.waterpool.org.au.

Water Partners (Aust) Ltd understands your concerns relating to the privacy of information and we are committed to ensuring your confidentiality. Water Partners (Aust) Ltd does not utilise "tags" or "cookies" to collect information on our website and our server nor does it capture personal information when you access Water Partners (Aust) Ltd's website. Our web server collects statistical data, such as the number of pages viewed by each visitor, which is utilised to evaluate the performance and usefulness of our website.

Emails

Water Partners (Aust) Ltd's website does not capture email addresses however, if you provide your email address to Water Partners (Aust) Ltd it may be used to send you information relating to our products and services or reports etc relating to your own dealings with Water Partners (Aust) Ltd.

If we send you an email which you do not wish to receive in the future, please notify us and your email address will be removed from our system.

Changes to this Privacy Statement

This privacy statement has been adopted by Water Partners (Aust) Ltd to be consistent with the National Privacy Principles as set out in the Privacy Act 1998.

We may change this privacy statement from time to time to comply with new laws or industry codes of practice which are developed. It is your responsibility to check this privacy policy from time to time to familiarise yourself with any changes.

If you have any questions please contact Water Partners (Aust) Ltd by emailing admin@waterpool.org.au.

Who do you contact?

The Chief Executive Officer
Water Partners (Aust) Ltd
PO Box 274
Kyabram Vic 3619

Phone 0358 532333
Fax 0358 532111
Email admin@waterpool.org.au